

Amount of Deposit Paid: \_\_\_\_\_ Date: \_\_\_\_\_ By: credit card / money order  
 Amount of Rental Fee Due: \_\_\_\_\_ Due Date: \_\_\_\_\_ Rental Paid: \_\_\_\_\_ Date: \_\_\_\_\_  
 By: credit card/money order  
 Amount of Deposit Refunded: \_\_\_\_\_ Date Refunded: \_\_\_\_\_

**(For office use only)**

**Questions: 270-297-9519 Ext (1)**

**Deposit & Rental Agreement for Non-Members of Daviess County Lions Club**

This Rental Agreement entered of \_\_\_\_/\_\_\_\_/\_\_\_\_ by and between the Daviess County Lions Club, 6191 Hwy 54 Philpot Ky.

AND, \_\_\_\_\_ (The Renter)

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**AGREEMENT**

Renter desires to lease and utilize Buildings listed for the following purpose: \_\_\_\_\_ (The Event)

*Renter shall have use of the premises only for the purposes stated herein.*

**DATE OF EVENT:** \_\_\_\_\_

**RENTAL FEES**

Bittel Hall-----YES-----NO-----\$300.00

Microphone-----YES-----NO-----N.C.

Projector & Screen-----YES-----NO-----\$50.00

Gazebo-----YES-----NO-----\$25.00

West Exhibit Building-----YES-----NO-----\$300.00

East Exhibit Building-----YES-----NO-----\$300.00

Horse Arena-----YES-----NO-----CALL

Miles Arena-----YES-----NO-----CALL

AG Building-----YES-----NO-----CALL

**(Morning 8:00 a.m. to 12:00 Midnight)**

### Rental Fees and Deposit

Rental Fee -----	\$ _____
Deposit -----	\$300.00
Misc. -----	\$ _____
Misc. -----	\$ _____
Total -----	\$ _____

One signed copy of the rental contract and deposit (\$300.00) must be returned to secure rental facilities. **RENTER UNDERSTANDS THAT THE FACILITY WILL NOT BE RESERVED UNTIL PAYMENT OF THE SECURITY DEPOSIT HAS BEEN RECEIVED BY DCLC.** Balance due must be paid when keys are picked on day of event.

The security deposit (\$300) will be refunded within 30 days following the event assuming the facility was left in satisfactory condition and there weren't any damages.

#### Cancellations

1. If the Event is cancelled 90 or more days prior to the Event, then full deposit and rental fees will be refunded.
2. If the Event is cancelled less than 90 days prior to the scheduled Event, then no deposit will be refunded
3. An Event may be rescheduled one time. If an event is cancelled more than one time, the rental fee won't be refunded.

#### 1. Terms and Conditions of Rental

- A. Repairs. A final walk through will be done by an member of DCLC as soon as is practicable following the Event, but prior to refund of the security deposit. Upon arrival on date of the Event, Renter shall inspect the facility (including personal property of DCLC) and notify DCLC immediately of any defects or damages found. If no damages are reported to DCLC at the commencement of the rental period, then it shall be assumed that no damages or defects were present prior to Renter's use of the facility. Any damages found during the final walk through will be deemed to have occurred during Renter's use of the facilities.

**INITIALS:** \_\_\_\_\_

- a. The Renter will be held responsible for any damage to the building, or DCLC personal property therein, occurring in connection with its Event and will be charged for repairs. If the repairs are more than the security deposit, then the Renter is responsible for any additional cost.
- b. Renter is responsible to leave the facility in the same condition as it was found when the rental period commenced. Failure to do so will result in DCLC having the facility cleaned and deducting the cost of cleaning from the security deposit.

**INITIALS:** \_\_\_\_\_

- c. **Nothing shall be posted on, nailed, tacked, screwed, pressure taped or otherwise attached to the walls, woodwork, floors, ceilings or any other parts of the facilities.**
- B. All decorations must be non-flammable material. You are not allowed to use glitter, rice or confetti in the building or outside the building.
- C. Renter agrees to comply with any and all laws, statutes, ordinances, rules, orders, regulations and

requirements of the federal state and local governments, and all of their departments or bureaus, applicable to Renter’s use of the Premises.

- D. Renter shall be responsible for all insurance covering the safekeeping of Renter’s property while it is on the premises. All Personal property placed on the DCLC premises before, during or after the Event, shall be the sole responsibility of the Renter. DCLC shall not be liable for damage and/or theft of Renter’s personal property of any type, for any reason or cause whatsoever.
- E. Sidewalks, doors and other passageways are to remain unobstructed at all times.
- F. DCLC has the right to terminate this contract if, in the sole discretion of DCLC the event is deemed in violation of any law or is deemed to be adverse to the interests of DCLC.
- G. All advertisements, invitations, announcements, etc., used in connection with the Event shall refer to the location solely as Bittel Hall. It shall not be permitted for Renter to use the name DAVIESS COUNTY LIONS CLUB, DCLC, FAIRGROUNDS, or any variation thereof, in any manner whatsoever in promotion of the Event or otherwise. Renter agrees that no affiliation between Renter and DCLC shall be implied in any way. DCLC reserves the right to review and approve all forms of advertising, invitations or other publicity in which DCLC name is used. Violation of this condition shall be grounds for termination of the Agreement by DCLC, at the option of DCLC.
- H. Renter releases from liability and agrees to indemnify and hold harmless DCLC, its members and officers, against claims, liabilities, damages, losses, expenses or attorneys’ fees incurred as a result of (a) Renter’s failure to fulfill any condition of this Agreement; (b) any damage or injury happening in or about rental or premises to Renter’s invitees or licensees or such person’s property; (c) Renter’s failure to comply with any requirements imposed by any governmental authority; and (d) any judgment, lien, or other encumbrance filed against Renter as a result of Renter’s action.
- I. Renter shall not transfer or assign this Agreement without prior written consent of DCLC. Any assignment of this Agreement without the written consent of DCLC shall be void.
- J. Smoking is not allowed inside the premises. Smoking is permitted outside. All cigarette butts must be disposed of properly.
- K. In any action or legal proceeding to enforce any part of this Agreement, the prevailing party shall recover reasonable attorney’s fees and costs.
- L. Any additional information or specifics regarding rental:

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- O. Please note that any changes made to original request must be made no later than two weeks prior to your event
- P. This agreement and any attached addendum constitute the entire agreement between the parties and no oral statements shall be binding.
- Q. It is the intention of the parties herein that if any of this rental agreement is invalid, for any reason, such invalidity shall not void the remainder of the rental agreement.
- R. It is the intention of the parties herein that if any of this rental agreement is invalid, for any reason, such invalidity shall not void the remainder of the rental agreement.
- S. This Agreement shall be construed, interpreted and enforced according to the laws of the State of Kentucky.
- T. The parties hereunto have executed this agreement as of the date first above written.

I have read the foregoing Agreement and agree to abide by the above conditions and also verify that the information provided by me is accurate and correct.

RENTER:

By: \_\_\_\_\_ Date: \_\_\_\_\_

Daytime # ( ) \_\_\_\_\_ Evening # ( ) \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Total # guest expected: \_\_\_\_\_ (BITTEL HALL Max. 200)

Deposit Information:

Credit/Debit Card # \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_ CRV Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

Authorized Amt. \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return all signed forms to:**

Email to: [DCLCReservations@gmail.com](mailto:DCLCReservations@gmail.com)

Fax to: 270-297-9190

Mail to: Reservations  
5511 Leitchfield Road  
Owensboro KY 42303

Questions Call: 270-297-9519 EXT 1

