

www.daviesscountyfair.com

Food Vendor Application & Requirements; July 10-13, 2019

Business Name: _____ Date: _____

Name of Food Booth (if different) _____ Are you a non-profit _____

Contact Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ Cell: _____

Email Address: _____

Booth Type: Trailer Free Standing Size: _____ ft (Length) _____ ft (Width)

Amount of extra space needed for food preparation, storage, hitch and door clearance (length and width) : _____ Our Food Vendor spaces are approximately 20' wide/front (Sales area)

x 15' deep(sides). Excessive extra space may incur cost.

Note: One (1) 20 amp/ 120 volt circuit will be provided per space. No hard wiring into our electrical panel is allowed. Additional power may be available and will be charged as follows, subject to availability, and at the discretion of the DCLC Fair. Please indicate here what extra electrical power service you desire: _____.

- 20 amps 120 volt ---\$20
- 30 amps 120 volt----\$30
- 50 amps 120 volt ----\$50
- 100 amps120 volt ---\$100

Food Menu Approval is required. **(A complete menu w/prices must be submitted with this application).** You will **not** be considered without a complete menu and pricing. Vendor space location will be selected by the Vendor Coordinator. Contact the Vendor Coordinator upon arrival at the Fairgrounds on July 10th for space placement.

A Deposit of \$100.00 is required at the time this Application is submitted. **Applications must be received by June 10, 2019.** Notification of approval to Vendors will be made by June 15. Applications will not be considered if submitted without a deposit. Make checks payable to **Daviess Co Lions Club Fair.**

The total cost for a Food Vendor Space is \$250.00, plus any extra electrical power charges. Food Vendor balance due of \$150 must be paid by 5PM on July 10th (Day 1 of the Fair). Provide the payment in an envelope, marked with the vendor name, to the Vendor Coordinator, Greg Mills. Non-payment shall result in escort off of the Fairgrounds property.

Payment and Cancellation Deadlines

- Cancellations after June 15, 2019 will result in the forfeiture of deposit
- Accepted vendors will be notified by phone using information listed on this form. If not accepted, your deposit will be returned within 30 business days of notice.
- Vendor selections are made at the sole discretion of Daviess Co. Lions Club Vendor Coordinator. Vendors must be set up and all vendor staff vehicles must be parked in vendor parking by 4:30pm daily.
- **No** Vendor booth breakdowns until 11pm the last night of the Fair.

Food Vendors Application & Contractual Requirements

In order to prevent competition among Food Vendors, the Vendor Coordinator reserves the right to limit certain menu items.

In order to eliminate price competition with the DCLC, certain items may be sold only at the price set by the Vendor Coordinator (same price as DCLC concessions). Currently, these are Bottled Water, Pork Burgers, Rib Eye Steak Sandwiches, and Lemon Shake-ups. Later, if necessary, other items may be added to this list, at the discretion of the DCLC Coordinator.

No golf carts, 4 wheelers, etc. will be allowed into the Vendor area after 4:30 PM Daily. Hand carts or hand wagons only after 4:30PM

All items on menus must be approved by Vendor Coordinator. We reserve the right to limit your menu.

Vendors are responsible for any and all local and or state required licenses or permits, and Ky sales tax requirements. Vendors are responsible for their own insurance.

Vendors are responsible for protected and grounded outdoor electrical cords; they must be safe and meet local and state codes.

Vendors shall be open for business every night of the Fair during operating hours.

Vendors are responsible for cleanliness and removing all trash and debris from their booths and booth area nightly.

The Daviess County Lions Club Fair Inc. will not be responsible for any damages and/or liability arising out of injury, theft, or personal property losses during this event.

The Daviess County Lions Club Fair Inc. will not be responsible for loss of revenue due to weather. It is not rare to have summer storms that shut down the Fair due to safety concerns.

The Daviess County Lions Club Fair Inc. will not be responsible for loss of electrical power at any time. It is the vendors' responsibility to monitor and protect their products & inventory.

Vendor Signature: _____ Date: _____ Amount enclosed: _____

DCLC Vendor Coordinator : Greg Mills, (270) 922-7772. Email: Gr8Huntr@gmail.com

Fairground location is: 6191 Hwy 142 Philpot Ky 42366 (**do not** send mail to this location)

Please mail all Applications and Deposit payments to: **Greg Mills**
Attn: Fair Applications
2945 Free Silver Rd.
Lewisport, KY 42351

_____ Do not write below this line _____
Date Application received _____ Check received: _____ Amount: _____

Vendor approved: Yes ___/ No ___ (Reason) _____

Limitations: _____